

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
September 18, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Absent
Commissioner Mussare - Present

Assistant Solicitor Bluth - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT FOR FOOD PRODUCTS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), awarded contracts for fourth quarter food products on a per item basis to the following: Keyco Distributors, Feesers, and Sysco.
- 2.2 APPROVE SUBCONTRACT WITH LYCOMING COUNTY UNITED WAY. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved subrecipient monitoring agreement with Lycoming County United Way for Homeless Assistance Program for 2014.

- 2.3 APPROVE PSA WITH DON MARTINO. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Don Martino for conflict attorney services.
- 2.4 APPROVE PSA WITH TRISHA HOOVER. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Trisha Hoover for conflict attorney services.
- 2.5 APPROVE AGREEMENT WITH ARRAYA SOLUTIONS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved agreement with Arraya Solutions for VMware upgrades not to exceed \$17,000.
- 2.6 APPROVE AMENDMENT 4 TO PSA WITH PETROCHOICE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the amendment 4 to agreement with Petrochoice (Craft Oil Corporation) for lubrication products for RMS.
- 2.7 APPROVE AMENDMENT 4 TO PSA WITH MAHANTANGO ENTERPRISES. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved amendment 4 to agreement with Mahantango Enterprises, Inc. for tire recycling.
- 2.8 APPROVE AGREEMENT WITH JERSEY SHORE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved drop off recycling agreement with the Borough of Jersey Shore.
- 2.9 APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR TRA ELECTRIC. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved certificate of substantial completion for TRA Electric for electrical system modification project at the LCRMS Regional Resource Recovery Facility.
- 2.10 APPROVE AMENDMENT TO MOA WITH NUWELD. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved amendment to memorandum of agreement with NuWeld for Industrial Track Rehabilitation Project.
- 2.11 APPROVE LEASE AGREEMENT WITH NUWELD. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved lease agreement with NuWeld for Industrial Track Rehabilitation Project.
- 2.12 AWARD CONTACT TO KW REESE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), award contract to KW Reese for NuWeld Industrial Track Rehabilitation Project.

2.13 APPROVE REAPPOINTMENT TO PLANNING COMMISSION (FRY). A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved reappointment of Howard Fry to the Planning Commission with term expiration of 12/31/17.

2.14 APPROVE TDA CHANGE. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved TDA change - Prison - change title of deputy warden of treatment to deputy warden of inmate services.

Mr. Wheeland recessed the Commissioners' Meeting at 10:29 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.

3.2 ADULT PROBATION - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved the promotion of Edward A. McCoy as full time replacement Chief Adult Probation Officer - Pay grade 11 - \$66,315.13/annually effective 10/12/14, and Adult Probation - promotion of Lucas R. Mahaffey as full time replacement Adult Probation Officer - Pay grade 8 - \$19.23/hour effective 10/12/14, and Adult Probation - promotion of Christina A. Lepley as full time Adult Probation Officer - Pay grade 9 - \$20.99/hour effective 10/12/14.

3.3 DPS COMMUNICATIONS - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved the Brock C. Boyer as part time replacement Training Telecommunicator I - Pay grade 5 - \$13.73/hour effective 9/22/14, not to exceed 1,000 hours annually.

3.4 PCD - A motion by Mrs. and seconded by Mr. and passed (-), approved the Erin R. Barton as full time replacement Zoning/Subdivision Officer - Pay grade 6 - \$31,374.10/annually effective 9/28/14.

3.5 PRISON/PRE RELEASE - A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), approved the Timothy J. Mahoney as full time Deputy Warden of Inmate Services - Pay grade 12 - \$77,480.60/annually effective 9/14/14.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:31 a.m.

4.0 BOARD OF ASSESSMENT REVISION OF TAXES

4.1 CONVENE BOARD OF ASSESSMENT REVISION OF TAXES. Mr. Wheeland convened the Board of Assessment Revision of Taxes at 10:31 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the following real estate refund:
Parcel 43-004-202.K for Peter & Barbara Carlin in the amount of \$587.53 (Veterans Exemption).

4.3 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), approved the following real estate exemption requests:

Parcel	Owner	Reason
15-004-109	Hepburn Township	Flood Buyout.
24-249-150	Lewis Township	Flood Buyout.
24-268-134.B	Lewis Township	Flood Buyout.
24-268-136	Lewis Township	Flood Buyout.
37-003-125.A	Muncy School Dist	To be used as athletic field.
65-009-204	Penn College	To be used as green space.
65-009-358	Penn College	To be used as green space.
65-002-113	North American Islamic Trust	Used for religious purposes.

4.4 ADJOURN BOARD OF ASSESSMENT REVISION OF TAXES. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Revision of Taxes at 10:33 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:33 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented a JWD to Lieutenant Entz. Kevin DeParlos explained the huge savings the county realized due to Lt. Entz.

5.2 Jeff Stover and Jerry Walls of the Joint Rail Authority presented a photo of the railroad bridge to the Commissioners.

5.3 Bill Kelly announced the results of the Mini grant program for recreational use.

Mayor Campana of Williamsport said that Act 13 is crucial to all our communities.

James Savage of Hughesville Borough thanked the Commissioners.
Carol Loveland of the Master Gardeners is grateful for this program.

Jeannie Gardner of Montoursville Borough relayed thanks on behalf of borough council.

Nella Storm of Muncy Historical Society thanked the Commissioners.
Sharon Broadbent of Ralston thanked the Commissioners.

Ed Herman of Muncy Lions Club said it would be well used.

Lia Buro from Firetree thanked the Commissioners.

Jerry Snook of Nippenose Township spoke about the replica for the railroad station.

Shannon McCawski, recreation director of Loyalsock Township spoke about the dog park.

Jamie Flick of South Williamsport thanked for the help with their community park.

Jeff Bower, of the East Lycoming Recreation Authority thanked the County for the easy application.

Bill Dorman of Picture Rocks Borough thanked the Commissioners.

Eugene Otterbein thanked the Commissioners.

MaryAnn Lewis of Nippenose Township relayed her thanks.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, September 30, 2014. No meetings September 23 or 25.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 11:18 a.m.